

Résumé

Education

- **February 2006 - CA•IT (Chartered Accountant designated Information Technology Specialist)** peer recognition earned from the Canadian Institute of Chartered Accountants
- **January 1996 - Chartered Accountant** designation earned from the Institute of Chartered Accountants of British Columbia
- **May 1993 - Bachelor of Commerce degree** (Accounting, with Honours; University of British Columbia)
- **Vendor-specific training:**
 - ❑ SAP AC010/040 (Controlling), PLM200/210/235 (Project System)
 - ❑ Primavera Project Manager; Primavera SDK
 - ❑ AXS-One Fixed Assets Advanced, TEAM Advanced (Time & Billing)

Experience

- **October 2007 to present - Tech Manager for AOL, LLC**
Responsible for reviewing the designs of reports, interfaces, configuration and enhancements to ERP software from SAP (ECC modules FI/CO/PS/HR), Impress (EPM), and The Project Group America (TPG; PSLink & ResourceLink). Supervising a team of systems analysts and contractors for the optimization and testing of such enterprise resource planning (ERP) software. Managing the relationship with key stakeholders in the Finance organization and deploying to new users with role-based security.
- **March 2003 to September 2007 - Senior/Principal Systems Analyst for America Online, Inc. (AOL)**
Responsible for functional and technical specifications with respect to the implementation of SAP R/3 ERP software. Specializing in integration between Project System (PS) & Controlling (CO) modules, Primavera TeamPlay (Project Management) and PeopleSoft (Human Resources).
- **June 2001 to present - Accounting Software and Systems Specialist for Gastown Webspaces Inc.**
Responsible for accounting software advisory services including: software selection, project management, technical implementation, parameter setting, customization, reporting, and data import/export. Clients include: AOL, PICS SmartCard, BC Conference of MB Churches, etc.
- **Various dates - Reviewer for the Institute of Chartered Accountants / CA School of Business (CASB)**
Contributed to evaluation of candidate competency in the 2001 Uniform Final Examination (Sep/01), Remotely facilitated CASB Module 3 (Jan/03), and performed case reviews for Module 5 (Jul/03).
- **June 1999 to May 2001 - Manager of Consulting Services for RCM Development Corp. (RCM)**
Responsible for a wide range of start-up business managerial functions in addition to providing accounting software implementation services to clients such as AOL, Legg Mason, City of Surrey, etc.
- **Jan. 1997 to May 1999 - Consultant/Senior Consultant at KPMG L.L.P.**
Responsible for providing accounting software implementation services to clients such as America Online, Inc., State of Washington General Accounting Office, Toronto Stock Exchange, etc.
- **Sept. 1996 to December 1996 - Instructor at the Lithuania Christian College**
Responsible for teaching Introductory Accounting and Introductory Management courses (in English) to 3rd & 4th year undergraduate students at a liberal arts college in Klaipeda, Lithuania.
- **Sept. 1993 to August 1996 - Accountant/Senior Accountant at KPMG Peat Marwick Thorne**
Responsible for audit & taxation services to clients such as BC Hydro, BCAA, Statpower, Westbay Instruments, etc.

Community Involvement

- Mr. Hiebert serves as Vice President of the Pacific Centre for Discipleship Association, Treasurer of the Quiring Chamber Music Camp, and Webmaster for MennoSimonsCentre.com and PGIMF.org.

Skill Summary

- In-depth knowledge of the installation and use of a wide variety of desktop and server operating systems, application software, databases, and Internet technologies.
- Clear and concise communication skills, both verbal and written (including one-on-one coaching, training, preparing detailed RFP responses, contract negotiations, interviewing, etc.).
- Special focus on web-based application services, information security and disaster recovery planning.

Technical Skill Listing

- **Accounting, Audit and Taxation**
 - ❑ Up-to-date with professional development criteria of the Institute of Chartered Accountants of BC
 - ❑ Contributed to the preparation of SR & ED claims as part of CRA T2 Corporate tax returns
- **Operating Systems**
 - ❑ Windows (XP, 2000, NT, 98 and 95 installed & configured)
 - ❑ Mac OS X (10.4, 10.3, 10.2, 10.1, 9.2 installed & configured)
 - ❑ Linux (Nitix 4.0, Debian 3.0, Red Hat 7.2 installed & configured)
- **Databases**
 - ❑ Sybase ASE 12.x (write Transact-SQL queries, triggers and stored procedures)
 - ❑ Oracle 10g and 9i (write PL/SQL queries, triggers and stored procedures)
 - ❑ Microsoft SQL Server 2000 (installed, configured, write SQL)
 - ❑ Microsoft Access 2003; write SQL, forms and reports)
 - ❑ Intuit QuickBase (built 11 single-table shared applications)
- **Programming Languages**
 - ❑ Shell & Perl (Ksh, Bash; write scripts, crontab entries)
 - ❑ Visual Basic (edit source code, compile DLLs and applications)
- **Web Site Development & Hosting**
 - ❑ HTML (raw editing and Microsoft FrontPage fully competent; Macromedia DreamWeaver novice)
 - ❑ mini-DV video editing with iMovie & Movie Maker; sound editing using Audacity (fully competent)
 - ❑ Domain Name registration (fully competent - .com, .org, .info, .biz, .ca, .mobi)
 - ❑ Apache & SSL certificate configuration (installed/configured - intermediate knowledge)
 - ❑ PHP/MySQL installation (novice); FTP, PGP (encryption), PPTP (VPN) - fully competent
- **Productivity Software**
 - ❑ Microsoft Office 2003 (Word, Excel, PowerPoint, FrontPage, Visio, Project; advanced user)
 - ❑ CanTax and QuickTax (T1 and T2 tax return preparation - full competency)
- **Enterprise/Accounting Software**
 - ❑ SAP R/3 ECC 6.0 and Enterprise 4.7 (basic knowledge of FI, CO; competent with PS and HR/CATS)
 - ❑ Primavera TeamPlay 5.0 & 3.5.1 (Project Manager, Primavision, TeamPlayer)
 - ❑ IMPRESS for EPM 3.1 and Project i.App 2.5.7 (Project/Development/Admin Workbench)
 - ❑ The Project Group America PSLink & ResourceLink (SAP integration with Microsoft Project Server)
 - ❑ AXS-One Financials 7.0 (advanced certification for Fixed Assets and Time & Expense Management)
 - ❑ NetSuite (formerly Oracle Small Business Suite by NetLedger; competent)
 - ❑ Simply Accounting 2005 and QuickBooks 2003 (installed, configured; fully competency)